

NOTICE OF THE ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE FOURTH ANNUAL GENERAL MEETING OF ANVITI INSURANCE BROKERS PRIVATE LIMITED WILL BE HELD ON FRIDAY, OCTOBER 30, 2020, AT 4:45 P.M. THROUGH VIDEO CONFERENCING (“VC”) TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS:

- 1. To receive, consider, approve and adopt the audited financial statements of the Company for the Financial Year ended March 31, 2020 including the reports of the Board of Directors and Auditors’ thereon:**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

“RESOLVED THAT the audited financial statements of the Company for the year ended March 31, 2020, comprising the Balance Sheet as on March 31, 2020, the Statement of Profit and Loss and Cash Flow Statement, for the Financial Year ended on that date, together with the notes thereto, the Report of the Board of Directors and the Auditors’ Report, as circulated to the shareholders and laid before the meeting, be and are hereby received, considered, approved and adopted.

RESOLVED FURTHER THAT any one of the Directors of the Company, be and is hereby authorised to do all such acts and deeds as may be required to give effect to the resolution, including signing, verifying, executing and filing all necessary forms, agreements and documents with any Governmental authority including but not limited to, the Registrar of Companies/Ministry of Corporate Affairs.

By Order of the Board of Directors
For Anviti Insurance Brokers Private Limited

Gurmeet Kaur
Gurmeet Kaur
Company Secretary
Membership No.: A42894

Date: October 30, 2020

NOTES:

1. In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs ('MCA') has vide its circular dated 5 May 2020 read with circulars dated 8 April 2020 and 13 April 2020 (collectively referred to as 'MCA Circulars') permitted holding of the Annual General Meeting ("AGM") through Video Conferencing ("VC")/ Other Audio Visual Means ("OAVM") facility, without the physical presence of the members at a common venue. In compliance with the provisions of the Companies Act, 2013 (the 'Act') and MCA Circulars, the 4th AGM of the Company is being convened and conducted through VC.
2. The deemed venue for the 4th AGM shall be the Registered Office of the Company situated at Unit 102, 1st Floor, The Estate, #121, Dickenson Road, Bengaluru-560042, Karnataka, India.
3. A member entitled to attend and vote at the AGM is entitled to appoint another person as a proxy to attend and vote at the meeting instead of himself and such proxy need not be a member of the company. Pursuant to the MCA circulars, provision for appointment of proxy by the members are not available for the AGM held through VC. Accordingly, the facility for appointment of proxy for this AGM has not been provided to the members and the proxy form is not annexed to this notice.
4. Members attending the AGM through VC shall only be counted for the purpose of quorum under Section 103 of the Act and the attendance of the members shall be reckoned accordingly. No separate attendance form is being enclosed with the notice.
5. The facility for joining the AGM will be opened 15 minutes before and will be open up to 15 minutes after the scheduled start time of the AGM, i.e., from 4:30 P.M. to 5:00 P.M.
6. The Register of Directors and Key Managerial Personnel and their shareholding maintained under section 170 of the Companies Act, 2013 and Register of Contracts or Arrangements in which Directors are interested maintained under section 189 of the Companies Act, 2013 will be available electronically for inspection by the members during the AGM. Members seeking to inspect such documents can send an email to cs @anviti.in.
7. Since the meeting will be conducted through VC facility, the route-map is not annexed to this Notice.